

RESPONSIBILITIES OF THE HOMELESS LIAISON



Become familiar with McKinney-Vento Act and Texas Law regarding homeless students.

Attend training at Region XIV — Offered 3 times yearly
Utilize THEO website (www.utdanacenter.org/theo) and print out Fact Sheets and Resource Packet



Inform parents and community about McKinney-Vento Law and Students rights.

Posters displayed in all schools and in community
Verbal through secretaries
Letters as per district policies



Check district policies to see that they conform to recommendations and verify that appropriate enrollment procedures are being followed.

Policies are available
Role play enrollment procedures with secretaries



Identify all students who meet the McKinney-Vento criteria as homeless.

Use Residency Questionnaire as starting point
Team-work is required for all areas of the District



Train your district staff and the community about the identification and the rights of homeless students.

Secretaries need to know definition of homeless and enrollment policies

Transportation needs familiarity with the law and confidentiality

Child Nutrition needs to communicate and share information.

Teachers and Counselors need to understand school of origin



Offer services as needed to specific students including transportation, free meals, tutoring, and Title I.



Refer to community agencies for areas as medical, counseling, food, housing

Visit shelters, collaborate with Non-Profit agencies, familiarize yourself with 211



Mediate disputes and advocate for the child in all matters that relate to his or her homeless status.