

# **TARGET ACADEMY**

## **Training Agenda**

**Saturday, January 24, 2004**

<b>9:00 a.m. – 10:30</b>	<b>Web Page Development</b>	<b>Steve Simoneau</b>
<b>10:30 – 10:45</b>	<b>Break</b>	
<b>10:45 – 12:00</b>	<b>Microsoft NetMeeting</b>	<b>Lisa Williams</b>
<b>12:00 – 1:00</b>	<b>Lunch</b>	<b>On Your Own</b>
<b>1:00 – 1:15</b>	<b>CD-R Operations</b>	<b>Brit Pursley</b>
<b>1:15 – 3:00</b>	<b>Canon ZR65 Operation, Movie Maker, and Related Software</b>	<b>Russell Smith</b>
<b>3:00 – 3:30</b>	<b>Project Schedules, Assignments, Etc.</b>	

# **TARGET ACADEMY**

## **Training Agenda**

**Saturday, January 17, 2004**

<b>9:00 – 10:30</b>	<b>Microsoft XP and Outlook (Email)</b>	<b>Steve Simoneau</b>
<b>10:30 – 10:45</b>	<b>Break</b>	
<b>10:45 – 12:00</b>	<b>Adobe Acrobat</b>	<b>Lisa Williams</b>
<b>12:00 – 1:00</b>	<b>Lunch</b>	<b>On Your Own</b>
<b>1:00 – 1:15</b>	<b>Computer Security Anti-virus and Security Update Software</b>	<b>Russell Smith</b>
<b>1:15 – 3:00</b>	<b>Nikon Coolpix 4300 Operation, Photo Shop Elements and Related Software</b>	<b>Brit Pursley</b>
<b>3:00</b>	<b>End of Session</b>	